



The Shop at Arlington Public Library Maker Agreement

Welcome to The Shop at Arlington Public Library! Please review the policies and guidelines set forth below. Acceptance of and compliance with these provisions is required for your use of the space, tools, equipment and materials provided within.

Name _____ DOB _____

Arlington County Library card # _____

Phone # _____ Email _____

Parent/Legal Guardian's Name(if under 18) _____

Phone # _____ Email _____

Address _____

How did you hear about The Shop? _____

What would you most like to learn or make in The Shop? _____

How do you plan on using The Shop? _____

Share Your Skills and Passions!

Interested in helping with classes or programs in The Shop?

Yes Maybe Not right now

If so, on what projects or topics? _____

Arlington Public
Library
1015 N. Quincy St.
Arlington, VA 22201
library.arlingtonva.us
(703) 228-7718

Copy to ED/Admin File _____	Initials _____	Date _____	Executive Director
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The Shop at Arlington Public Library Maker Agreement:

1. Prior to using The Shop, Makers must (a) complete a Maker Agreement form; and (b) verify his/her identity with valid photo ID and library card. A Minor without valid photo ID may verify his/her identity with a library card and valid photo ID of a parent/legal guardian.
2. Makers must "check in" with the staff member on duty, using their Arlington County Public Library card, each time they use The Shop.
3. 3D printers will be run by staff only. Makers must participate in mandatory safety trainings in order to use the laser cutter; they may not use this tools until "certification" training has been complete. When using a tool that does not require certification, the Maker is certifying that he/she is capable of using that item in a safe and proper manner. The Shop staff is will make available upon request materials such as manuals.
4. Young children are the responsibility of their parents or caregivers and may not be left unattended in The Shop. Makers under age 14 or minors whose behavior requires supervision must be with their parents or caregivers in The Shop at all times. Children whose behavior is deemed unsafe will not be permitted to use The Shop without adult supervision. Parent/caregiver supervision is recommended for all minors, as The Shop contains potentially dangerous tools.
5. The Shop provides the Maker with access to safety supplies in The Shop, including safety goggles, masks, gloves, First Aid Kits, and fire extinguishers.
6. The Maker agrees that the Arlington County Public Library is not responsible for any manufacturing defects in the quality of workmanship or materials inherent in any of the tools or equipment.
7. The Maker agrees that if any tool or piece of equipment becomes unsafe or in a state of disrepair, he/she/they will immediately discontinue use of the tool and notify The Shop.
8. Makers must report any accident/incident that occurs on The Shop premises to a staff member.
9. Most tools are available to Makers on a first come, first serve basis, for use in The Shop.
10. Makers may only access one 3D printer at a time.
11. Items used in The Shop or borrowed are to be returned in the same condition as they were issued, barring normal wear and tear. The Maker agrees to pay for the loss or damage to any items and further agrees to accept the Library staff's assessment of fair restitution for damage, dirtiness, delinquency and/or loss of items in part or total.
12. Items used in The Shop must be returned by the Maker to a staff member.
13. The Maker agrees to take precautions to avoid causing unnecessary mess or damage in The Shop. The Maker agrees to clean up his/her/their workspace in The Shop following use. The Maker agrees to inform the Staff member in the case that they are unable to return a work surface, tool or equipment to its original state.
14. The Maker acknowledges that the library is only able to provide consumable materials on a limited basis. The Maker agrees to avoid wasting consumable supplies and materials.
15. The production of dangerous items and weapons in The Shop is prohibited.

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I, _____ (print name), affirm that the information I have provided on the Maker Agreement is current, true, and correct. I understand that this information may be subject to verification.

I, _____ (print name), do hereby for myself, on behalf of my heirs, successors, and assigns, in consideration of being permitted to use tools and equipment, waive any and all claims against the Arlington Public Library for any personal injury, illness, death, or liability resulting from or arising out of the carelessness, recklessness, negligence and/or fault of Arlington Public Library.

I, _____ (print name), on behalf of myself, my executors, administrators, heirs, next of kin, and successors, hereby covenant to hold harmless and indemnify the County and all its officers, departments, agencies, agents and employees from any and all claims, (except for claims based on malicious conduct by County officers and employees) lessees, damages, injuries, fines, penalties and costs (including court costs and attorney's fees), charges liabilities, or exposures, however caused, resulting from or arising out of or in any way connected to my or my family's participation in the program and/or use of a library facility.

The parties intend each provision to be severable and separate and apart from one another.

The parties agree that any and all disputes resulting in litigation will be commenced, litigated, and adjudicated only in the County of Arlington, State of Virginia pursuant the laws of the State of Virginia.

If a court of law construes that any part of this release is invalid, such construction shall not invalidate the remainder of this release.

I have read this release, have no questions about its meaning and voluntarily accept the terms of this release by signing my name below.

Signature _____ Date _____

Printed Name _____

Any maker under eighteen years of age must also obtain the following consent and release before using The Shop at Arlington Public Library.

I, _____ (print name), am the parent or guardian of _____ (print name). I consent to this and state that I have read the above release, have no questions about its meaning and voluntarily accept the terms of this release by signing my name below.

Parent/Guardian Signature _____ Date _____

Printed Name _____

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